

# **International/foreign student's enrollment**

## ***International Students Enrollment***

### **Qualifications of Students**

Each student has to fulfill these requirements as the follows:

1. Completed secondary education or its equivalent
2. Minimum age 17 years and not older than 23 years of age
3. Able to communicate in English and additional Bahasa Indonesia, Proven by English Language Proficiency Certificate : TOEFL/TOEIC/IELTS or OTHER CERTIFICATES if applicable (Language certificate is not a mandatory)
4. In good health as proven by Medical Certificate (medical checkup result);
5. Unmarried
6. Have basic knowledge of the field you're applying (after being declared as the selected students)

### **Applicants must provide these following documents:**

1. A filled student application form of International Program (form is available in the website);
2. Curriculum vitae (resume, personal data);
3. Guarantee statement, indicating financial ability to undertake education within Indonesia, in the form of a bank statement;
4. Copies of academic record and diplomas certified by the official government from the applicant's study origin;
5. Copies of non-academic records;
6. Recommendation letter from applicant's school/institution;
7. Four (4) passport size photos;
8. A copy of passport showing the applicant's picture and the date of issuance and expiration. The passport must be valid and current for the period of study in Indonesia;
9. A copy of valid TOEFL/IELTS certificates with a score of more than 450 (not more than 2 years);
10. A copy of valid health certificate (issued by doctor);
11. Health information statement Program (form is available in the website);
12. Foreign student pledge letter (form is available in the website);
13. Parent's statement letter Program (form is available in the website);
14. Good conduct certificate (issued Police Department);
15. Recommendation letter from Indonesian Embassy/Consulate General.

After the documents are complete, international students can upload the required documents in the website.

**Schedules:**

1. Online registration:
2. Announcement of Document Assessment:
3. Online Interview:
4. Announcement of Interview:
5. Attendance Confirmation:
6. Preparation of visa and other required documents:
7. Arrival dates:
8. Welcoming ceremony/orientation:
9. Semester one starts:

\* Schedules are subject to changes

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